

Application for Use of Church Facilities

Name of Group: _____ Type of Event _____

Date of Event: _____ Time of Event _____

Number of Guests Expected: _____

Applicant Name/ Contact Person: _____

Applicant Address: _____

Phone Number: _____

If there is a member of Trinitarian Congregational Church who is also a member or associate of the applying group and who will accept responsibility for directing the proper use for the facilities, please note:

Church Member: _____ Phone #: _____

Space requested: _____ Sanctuary
_____ Phillips Hall
_____ Gym
_____ Kitchen
_____ Parlor
_____ Conference Room (s)

Equipment needs: _____ Sound System / Audio Visual
_____ Screens
_____ TV/VCR
_____ Basket Ball Hoops and Ball, Volley Ball Net and

Ball
_____ Theatrical Lighting

The group and the individual executing this application hereby waive any and all claims, demands, and causes of action that they may have against Trinitarian Congregational Church and/or its officers, agents, members, and employees as a result of the use of church facilities pursuant to this application. The applicant and the individual executing this application shall indemnify and hold harmless Trinitarian Congregational Church and its officers, agents, members, and employees from and against any and all costs of litigation arising out of or associated with the use of church property by the applicant and/or its members, guest, employees, and agents pursuant to this application. Further, the applicant will provide a certificate of liability insurance in favor of Trinitarian Congregational Church in the amount of at least \$1,000,000. Such insurance shall name Trinitarian Congregational Church and its officers, agents, members, and employees as additional insurers.

We have read and agree to comply with the “Building use Guidelines at TCC”

Printed Name of Applicant and individual executing this application:

Address of Applicant: _____

Phone #: _____

Signed: _____

Date: _____

FOR OFFICE USE ONLY

Approved: Yes No Date of Approval: _____

Rooms/areas to be used: _____

Donations/Fees Paid \$ _____ Receipt No.: _____

Note: Copy to be given to applicant after approval. Original application to be retained in the church files.